

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

March 11, 2015

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Anthony Hyde, and Commissioner Earl Fisher.

Commissioner Heimuller called the meeting to order.

**JAN KENNA - JUVENILE CRIME PREVENTION:**

Jan Kenna came before the Board on the following issues:

◆ **Transferring Juvenile Crime Prevention, Prevention (JCPP) Funds**

Should the Legislature award Counties JCPP funds for the 2015-2017 biennium or a portion thereof, Columbia County will need to have a method to receive and expend the funds. 2013-2015 biennial JCPP funds are \$56,760.00 and are managed via an IGA between the County and the Oregon Department of Education (ODE) Youth Development Division (YDD). The funds currently have an administrative allowance which the Commission on Children & Families (CCF) has not taken. CCF allocates JCPP funds via a competitive process. A contract was awarded to Columbia Community Mental Health for the Teen and Family Transition program. This program has been in place since 1997 and has consistently had outcomes demonstrating 80% of the 100 youth served are diverted from the Juvenile Department.

JCPP funding will end on June 30, 2015. Jan and Janet Evans have discussed transferring management of the JCPP funds to the Community Justice Department (CJD) and understands this would require Board approval.

After discussion, there was Board consensus to have the Community Justice Department include a line item in their budget for JCPP funds. It is the desire of the Board that these funds continue to be used for the Teen and Family Transition program contracted with CCMH. It was suggested this be done via contract, a budget note and awarding funds to the CCF prior to transfer. The Board would like to discuss this further at an upcoming staff meeting.

◆ **Community Schools (CS) Funds**

It is unclear at this time if counties or any entities will be awarded CS funds. If funds are awarded and there is a choice in contracting and management of the funds, Jan would recommend the State contract directly with St. Helens School District.

For the 2013-2015 biennium, CCF was awarded \$17,546.00 by the Youth Development Division for the St. Helens Middle School Community School. These funds were restricted to this program as a result of a statewide competitive process for funds in the 2009-2011. For the 2013-2015 biennium to date, the program has served 587 youth. It has met or exceeded outcome goals of increasing reading and math scores since its inception. Additional information will be provided at the 3/19/15 Staff meeting.

◆ **Collective Impact (CI)**

The Youth Development Division has employed the Collective Impact model as a required strategy for those applying for funds. This model follows the CCF model. Jan and Janet Evans have discussed the options for a CI group in Columbia County. We agreed, CCF best matches the structure of CI. Janet has entertained the possibility of taking the lead for CCF after July 1, 2015. She felt staffing would be necessary. No specific budget strategies were developed. The Board would like to see Jan Kenna assist in the transition if the CCF is moved to a Collective Impact model. More discussion will be held with Jan and Janet Evans at the 3/19/15 Staff meeting.

### EXECUTIVE SESSION UNDER ORS 192.660(2)(e) - Real Property

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(d). Upon coming out of Executive Session, no action was taken by the Board.

### FACILITY PROJECTS UPDATE:

Todd Dugdale and Casey Garrett came before the Board to provide an update on the status of various ongoing and pending facilities projects.

#### ◆ Courthouse Annex Roof:

Staff reviewed the project status report and related information included in the Board packet. Staff discussed options for the roof project including the pvc overlay and bituminous re-roof options and related cost estimates, time to complete, warranties, insulation characteristics etc. Staff informed the Board that Day Wireless would be removing and labeling the existing antennas of the roof prior to start of the roof project and that we were talking with Verizon about integrating their proposal for placement of a cell tower on the roof. There was Board consensus to have staff proceed with finalizing the invitation to bid using the pvc overlay option.

There was some additional discussion about the need to re-roof the deck under the Old Courthouse Clock Tower and the Clock Tower itself. Staff recommended and the Board concurred that this project should be pursued separately from the Annex roof project. Staff informed the Board that we were investigating scaffolding for this project which, when installed, would significantly reduce cost and increase safety for any work that is done. Staff will come back to the Board with firmer estimates on this work .

◆ **Courthouse Annex Elevator:**

Staff reviewed the project summary and related information included in the Board packet. Options outlined the consultant report included modernization and replacement of the existing elevator. Staff discussed alternatives for the modernization option including a cut off of the existing jack and a full jack replacement. The former would be less expensive but needed to approved by the State. The estimated six week construction time period was discussed in light of it effect on Courthouse operations, particularly access to the third floor. It was agreed to pursue the shortest time period possible for the selected option to minimize disruption of County operations and public access. Once the cut off modernization option feasibility is determined, the consensus of the Board was for staff to initiate the procurement process to determined feasibility and costs. Staff will come back to the Board and include State Courts in the discussion of access arrangements during construction before the final invitation to bid is prepared for issue.

◆ **Courthouse Water Main Service Shutoff Project**

Staff reviewed the need to replace the water system shutoff valve and upgrade zonal water shutoffs in case water must be cutoff in all or a portion of the Annex building. The old shut offs may not function if needed in the future. The Board recognized the urgency of proceeding with these improvements and asked staff to detail the scope and cost of these improvements and take steps to include this project in the list of projects authorized to use excess ARRA loan proceeds.

◆ **Drug Court Space Options**

There was a brief discussion of options for housing the Drug Court including remodeling space in the basement of the Old Courthouse adjacent to the Maintenance Shop. Under this option County Counsel could move into the

vacated Drug Court space and the DA's Office could expand into the vacated County Counsel space. The Board concurred with staff, that before this option could be further evaluated, an estimate for remodeling work for all three spaces would need to be prepared for consideration and funding identified.

//  
//  
//  
//  
//  
//  
//  
//  
//  
//

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 11<sup>th</sup> day of March, 2015.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_

Henry Heimuller,

Chair

By: \_\_\_\_\_

Anthony Hyde, Commissioner

Staff Meeting Minutes

3/11/15

Page 6

By: \_\_\_\_\_

Earl Fisher,

Commissioner

By: \_\_\_\_\_

Jan Greenhalgh

Board Office Administrator